

Minutes of the Meeting of Aslockton Parish Council on Thursday, 06 May 2021

Members Present	Members Present	Members Absent
J Beet (JB)	C Haslam (Chairman) (CH)	
J Brown (JPB)	A Lister (AL)	
I Hanney (IH)		

In Attendance: The Clerk Mrs B Boyer

Also Present: several members of the public

620. To elect a chairman for the 2021-22 municipal year and suspend the meeting for the elected chair to sign their declaration of acceptance of office.

Proposed by Cllr Lister seconded by Cllr Hanney, the Council unanimously elected Cllr Haslam as chairman for the 2021-22 municipal year.

621. To elect a vice-chairman for the 2021-22 municipal year and suspend the meeting for the elected chair to sign their declaration of acceptance of office.

Proposed by Cllr Haslam seconded by Cllr Brown, the Council unanimously elected Cllr Lister as vice-chairman for the 2021-22 municipal year.

622. To receive and resolve to approve apologies for absence.

There were none

623. To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

There were none.

624. To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

There were none.

With approval of the council the chairman changed the order of the agenda to allow members of the public to leave after their item under consideration had been discussed.

625. To receive minutes of previous Aslockton Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

The minutes of the meeting 12 April 2021 were approved and signed as a true record.

626. To review and adopt Standing Orders based on the most recent NALC recommended model.

The Council reviewed and readopted Standing Orders as presented.

627. To Review and adopt Financial Regulations based on the most recent NALC recommended model incorporating the most recent contracts figures as advised by NALC.

The Council reviewed and adopted Financial Regulations based on the most recent NALC model as presented.

628. To review the delegation arrangements (functions of the Council) to committees, employees and other authorities and approve a scheme of delegation and consider to delegate authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline to the proper officer of the council.

The Council resolved not to delegate any further authority not already covered by Financial Regulations.

629. To resolve to defer the review of the following documents specified in Standing Orders for review at the annual parish council meeting to a later meeting:

- Review of the terms of reference for committees;
- Appointment of members to existing committees;
- Appointment of any new committees in accordance with standing order 4;
- Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.
- Review of representation on or work with external bodies and arrangements for reporting back;
- Review of inventory of land and other assets including buildings and office equipment;
- Confirmation of arrangements for insurance cover in respect of all insurable risks;
- Review of the Council's and/or staff subscriptions to other bodies;
- Review of the Council's complaints procedure;
- Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21);
- Review of the Council's policy for dealing with the press/media;

- Review of the Council's employment policies and procedures;
- Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.
- To review the Reserves and Investments Policy

The council resolved to defer the review of the above items to future meetings as and when appropriate.

630. To review the representation on or work with external bodies and arrangements for reporting back.

The council resolved to defer the review of the representation on work with external bodies to a future meeting as and when appropriate.

631. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.

There was no section 137 expenditure as there were specific powers for all expenditure.

632. FINANCE

Due to the early date of this May meeting financial reports to 30 April 2021 may not be available in time for the meeting. They were not available at the time of setting the agenda.

- a) To approve the payment schedule for May/June and sign it.

The Council received the finance report to 30 April 2021 and resolved to approve the payments schedule for May/June 2021.

SCHEDULED ACCOUNTS FOR PAYMENT IN May

Details	Amount	
C Haslam - Wood Finishes Direct	£	58.84
Allotment Rent	£	209.00
Salary Costs	£	614.64
WFHA	£	26.00
Office Costs	£	15.98

- b) To appoint a councillor other than the chairman to verify bank reconciliations in accordance with financial regulations.

The council resolved to appoint Cllr Beet to verify bank reconciliations in accordance with financial regulations.

633. PLANNING

- a) To consider the following planning applications for comment

- [21/01110/FUL | First floor side extension over existing garage | 29 Cranmer Avenue Whatton Nottinghamshire NG13 9FP.](#)

The Council resolved to take a neutral stance and neither support nor object to the proposal.

- [21/01140/FUL | Garage conversion, removal of 1no. garage doors from double garage infilling with a timber window and timber cladding. | 6 Old Greyhound Close Aslockton Nottinghamshire NG13 9AT](#)

The Council resolved to take a neutral stance and neither support nor object to the proposal.

- b) To note the following planning decisions
To note permitted tree work at Hawthorne Cottage

The Council noted the planning decision.

634. PLAYING FIELD

- a) To note the draft minutes of the March Trustee Meeting and the Management Committee meeting. (Deferred from previous meeting)

The Council noted the minutes.

- To adjourn the meeting for the Public Forum

There were no questions.

- To adjourn the meeting for reports from Borough & County Councillors

None present.

635. ALLOTMENTS

With the agreement of the council this item was discussed and resolved earlier in the proceedings.

- a) To consider a representation by allotment tenants to turn a plot into a wildlife and biodiversity area.

The chairman permitted members of the public to speak on this item.

The Council resolved to permit plot 1a to be turned into a biodiversity and wildlife area. The plot would not be charged for.

Care would need to be taken not to allow any too invasive plant species to prosper that would negatively affect the other allotments.

- b) To consider a complaint by an allotment holder with regards to the entry gate.

The council resolved to not take any further action but to continue monitoring the situation. The gate was described as opening onto higher ground and would need to be slightly lifted to clear it.

636. To consider a proposal to engage with Whatton Parish Council in the formation of a biodiversity working party.

The council expressed its willingness to engage with WPC on the formation of a biodiversity working party. It was pointed out that that several rose bushes and other plants had been planted in memory throughout the village. Great care would need to be taken to ensure that none of these would be dug up by accident.

637. To consider co-option to one of the council's vacancies.

A co-option application that had been expected had not been received. The clerk was asked to design a fresh co-option poster to be displayed.

The council would consider if a video to be posted on the website and on Facebook should be created at the July meeting.

638. To note correspondence previously circulated by email.

The Council noted the above correspondence.

639. Items for next agenda.

640. To confirm the Date, time and location of the next Parish Council Meeting.

The next meeting would be held face-to-face at the Thomas Cranmer Centre on 14 June 2021 at 19.00.

Signed as a true record of the meeting

Date