

Minutes of the Meeting of Aslockton Parish Council on Monday 12 October 2020

Members Present: Cllr Chris Haslam (Chairman), Cllr Julie Brown, Cllr Joe Beet, Cllr Andy Lister

Members Absent: Cllr Ian Hanney

In Attendance: The Clerk Mrs B Boyer

Also, Present: Cllrs Stockwood and Purdue-Horan

504. To receive and approve apologies for absence

Cllr Hanney had sent his apologies.

505. To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

There were none.

506. To receive minutes of previous Aslockton Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

The Council resolved to sign the minutes of the meeting 14 September as a true record of that meeting.

➤ To adjourn the meeting for the Public Forum - There were none

507. To receive reports from Borough & County Councillors

District councillor Stockwood reported about the town and parish council forum which had been attended by the Clerk. One of the presentations had been on the Queens Honours List by Mick Burrows – Deputy Lieutenant. She asked for the council to nominate people for this honour.

County Councillor Purdue-Horan reported that the household waste recycling centre at Cotgrave had been approved and it was hoped that building work could commence in the spring. He explained that Government would not invite Nottinghamshire County Council to bid for becoming a unitary authority.

Cllr Haslam asked those present if they could think of a person to be nominated for the Queen's honours list.

508. Resolution

a) To resolve to remove previous council members M. Barker and K.

Auckland from all the Council's bank mandates as signatories, to remove Mrs M Sharratt from the Council's bank mandate as signatory, administrator and internet banking user.

The Council resolved to remove previous council members M. Barker and K. Auckland from all the Council's bank mandates as signatories, to remove Mrs M Sharratt from the Council's bank mandate as signatory, administrator and internet banking user.

- b) To resolve to add Cllrs J Brown and A Lister to all the Council's bank mandates as signatories, with Cllr C Haslam remaining a signatory and internet banking user and to add the new Clerk Mrs B Boyer as a signatory, account admin and internet banking operator to the mandate. The signatories to the Council's accounts shall therefore be Cllrs Mrs J Brown, Mr C Haslam, Mr A Lister and the Clerk Mrs B Boyer, with C Haslam and B Boyer also being internet banking users for the Council's accounts.

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509. To approve the purchase of a Council laptop that fulfils the following minimal requirements:
- Intel I5 or above - or comparable AMD Ryzen processor.
 - MS Windows 10 (preferably professional for added security)
 - 8GB RAM
 - 226GB SSD
 - Bluetooth
 - USB3
 - Microsoft Office Professional – either 365 or lifetime licence

Proposed by Cllr Haslam seconded by Cllr Beet, The Council resolved to approve the purchase of a new laptop with the above minimum specification, Microsoft Office 365 Professional and suitable internet security software. The purchase would be funded from the earmarked reserves in the transparency fund.

510. To consider any projects and any other potential expenditure for the coming financial year so these costs can be incorporated into a first draft budget in time for the November meeting.
- The Council confirmed that it wished to go ahead with the LIS application for a speed camera which would require matched**

funding and to make a similar application in the next round of LIS for a similar device. Money would also be needed for a security gate at the playing fields.

511. To receive quotations to repair/replace the village entry signs and approve the necessary expenditure – deferred from previous meeting.

The Clerk reported that she had received correspondence from VIA East Midlands stating that that anyone working in the highway would require the relevant Streetworks qualifications and 5 million pound of their own, rather than the Council's, public liability insurance.

Deferred to a future meeting.

512. To consider preparations for Remembrance Day.

The Council agreed to put up lamppost poppies as in previous years – new cable ties would need to be purchased – on Saturday 31 October. The Clerk would provide a risk assessment for the volunteers to work to.

513. To consider the action to take over the Council's planters.

Cllr Lister agreed to co-ordinate volunteers, but would not be ordering plants. The clerk agreed to look into the plant ordering directly with invoices to the Council.

514. FINANCE

a) To approve the of Statement of Accounts for September 2020.

Proposed by Cllr Brown seconded by Cllr Lister the Council resolved to approve the statement of accounts.

b) To approve the bank reconciliation for the second quarter and resolve for this to be signed.

Proposed by Cllr Lister seconded by Cllr Beet, the Council resolved to sign the bank reconciliation for the second quarter.

c) To consider whether any payments will need to be added to the schedule for payment.

The Council resolved to add £440 for website hosting and £18.50 for a poppy wreath to the payment schedule.

d) To approve the Payments Schedule for October.

The Council resolved to approve the payments schedule for November.

Details	Amount
Printer ink - C Haslam	22.29
Staff Costs	586.83

Website and Hosting*	440.00
Remembrance Wreath*	18.50
Total	£1,067.62
* late additions	

515. ALLOTMENTS

To receive an update on allotments.

The Chairman and the Clerk gave brief update on the allotments and praised the fact that the far end of the site had been cleared up. The Clerk had taken photographs.

516. To receive an update on drainage issues.

The Clerk gave a brief update on drainage issues. Both the Internal Drainage Board and Avant Home had promised relevant action within the next two weeks.

517. Items for next agenda

- Security gate for playing fields

518. Date/Time of Next Parish Council Meeting

The Council confirmed the date and time for the next meeting as Monday, 9 November at 19.00 via ZOOM.

Signed as a true record of the meeting

Date