

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a accruals and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Aslockton Parish Council

County area (local councils and parish meetings only): Nottinghamshire

Financial year ending 31 March 20xx

Prepared by (Name and Role): Anne Daly - RFO

Date: 31/03/2023

	£	£
Balance per bank statements as at 31/3/23		
[add more accounts if necessary]	account 1	962.42
	account 2	17,360.37
	account 3	
	account 4	
	account 5	
	account 6	
	account 7	
	account 8	
		18,322.79
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
[add more lines if necessary]	item 1	
	item 2	
	item 3	
	item 4	
	item 5	
	item 6	
	item 7	
	item 8	
		-
Add: any un-banked cash as at 31/3/xx		
		-
Net balances as at 31/3/xx (Box 8)		18,322.79