



ASLOCKTON PARISH COUNCIL

Summons:

You are summoned to a meeting of Aslockton Parish Council which will be held in the Thomas Cranmer Centre (TCC), Main St, Aslockton, Nottingham NG13 9AL on **Monday, 09 August 2021 at 19.00.**

Signed

Belina Boyer

Clerk to the Council

AGENDA

674. To receive and approve apologies for absence.

675. To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

676. To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

677. To receive minutes of previous Aslockton Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

- To adjourn the meeting for the Public Forum
- To adjourn the meeting for reports from Borough & County Councillors.

678. To receive an update on the installation of gateway signs

679. To receive an update on the installation of speed indicators.

680. To discuss other highways issues and consider possible action.

681. FINANCE

- a) To approve the of Statement of Accounts for July 2021.
- b) To approve the bank reconciliation and resolve for this to be signed.
- c) To receive a receipts and payments over budget report and consider virements between accounts.
- d) To consider whether any payments will need to be added to the schedule for payment.
- e) To approve the Payments Schedule for August/September

682. PLANNING

- a) To consider the following planning applications for comment
- [21/01773/FUL | 2 storey rear and side extension including chimney, new fenestration and internal alterations | Whiteways Cliffhill Lane Aslockton Nottinghamshire NG13 9AP – revised plans](#)
 - [21/02146/FUL | Erection of a double garage with side workshop | May Tree House Cliffhill Lane Aslockton Nottinghamshire NG13 9AP](#)
- a) To note the following planning decisions
There were none.

683. PLAYING FIELD

- To note an enquiry regarding the flying of drones over the playing field and consider whether any action should be recommended to the Playing Field Trust.

684. ALLOTMENTS

- To receive an update on allotments.
- To receive an update on grass cutting on communal areas.
- To receive a report and consider any action resulting from it – **Exclusion of public and press recommended due to the personal nature.**

685. To consider personnel issues – **exclusion of public and press recommended due to the personal and commercially sensitive items under discussion.**

686. Items for next agenda.

687. To confirm the Date and Time of the next Parish Council Meeting 13 September 2021 at 19.00

August Clerk's Report:

To receive an update on the installation of gateway signs

Since the last meeting I have received quotes from VIA EM for the installation of the gateway signs :

Installation of three boundary marker gates in Aslockton Village:: £1,159.96 + VAT

Installation of five boundary marker gates in Aslockton Village:: £1,672.76 + VAT

I believe it was Cllr Lister who had picked up on "VIA may not be able to provide CSCS qualified staff." In their first quote. So I queried what qualifications were held by their staff/contractors:

With regards to an assertion that "staff will be fully qualified and certified under the Street Works (Qualifications of Operatives and Supervisors) (England) Regulations 2016.", please be advised that Via holds a Gold Construction Line membership (Reg. 00470730). This evidences Via's compliance to statutory legislation and provides you with the peace of mind that our staff are fully qualified and certified to undertake the works on the public highway.

Furthermore, our qualified staff will adhere to Via's Health and Safety policy while performing the highway works. This policy is developed in line with all relevant legislation including the Health & Safety at Work Act (1974) and the Highways & Street Works Act 1991.

With regards to providing you with a RAMS, the Operations team can only be instructed to perform work against a project. This means unfortunately, that we are not able to provide you with a RAMS for the job until we have received an official purchase order from Aslockton Parish Council.

Please do not hesitate to contact me if you have any further queries. I will wait for your email about sites and measurements, etc.

I have contacted Roger Doughty and I will meet him on 27 August following both his and my own holidays.

To receive an update on the installation of speed indicators.

I queried once again the requirement to purchase interactive speed signs – in their various specifications – through VIA EM and the requirement to have them installed and maintained by the NCC owned company as what they offer appears to be significantly more expensive than purchasing the units from the manufacturer and having their fully qualified staff install them on the roadside:

I'm afraid that the Parish Council would need to purchase an Interactive sign through Via / NCC. This is so that we can ensure there is a suitable location for the sign before we order one, so that we can ensure that the sign is to the correct specification, to ensure that the signs are the same Countywide for repair and part reasons; and because we have an existing contract with the supplier that provides us with a beneficial price.

The mini interactive signs are temporarily placed at locations for a period of time before being moved to the next location, this is what I was referring to in my earlier email.

As mentioned, Cliffhill Lane is included on the reserve Interactive Speed Sign list.

To discuss other highways issues and consider possible action.

Cllr Lister sent the following picture of lamp posts on Cliff Hill Lane:



PLANNING

- a) To consider the following planning applications for comment
- [21/01773/FUL | 2 storey rear and side extension including chimney, new fenestration and internal alterations | Whiteways Cliffhill Lane Aslockton Nottinghamshire NG13 9AP](#) – **revised plans**

Please take a look at the revised plans to see if the changes in your opinion address the Council's concerns.

- [21/02146/FUL | Erection of a double garage with side workshop | May Tree House Cliffhill Lane Aslockton Nottinghamshire NG13 9AP](#)

The Council has been asked to comment, but without documents or drawings to comment on...

PLAYING FIELD

To note an enquiry regarding the flying of drones over the playing field and consider whether any action should be recommended to the Playing Field Trust.

Neither the Planning Field Management Committee nor the Trust (to my knowledge) has a drone policy. There are relevant guidelines as to where when

and how drones may be flown in place. Drone pilots need to be licenced. Any policy the council might want to suggest would need to be enforceable.

ALLOTMENTS

- To receive an update on allotments.
- To receive an update on grass cutting on communal areas.
- To consider personnel issues – **exclusion of public and press** To receive a report and consider any action resulting from it – Exclusion of public and press recommended due to the personal nature.
- recommended due to the personal and commercially sensitive items under discussion. – **oral update at meeting.**

To consider personnel issues – exclusion of public and press recommended due to the personal and commercially sensitive items under discussion.

As you will all know by now, I am moving on to new pastures. This is not what I had envisaged to happen last year when I took on the role. Model documentation on this will follow/be tabled.

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To confirm the Date and Time of the next Parish Council Meeting 13 September 2021 at 19.00

Minutes of the Meeting of Aslockton Parish Council on Monday, 12 July 2021

Members Present	Members Present	Members Absent
J Beet (JB)	C Haslam (Chairman) (CH)	
J Brown (JPB)	A Lister (AL)	
I Hanney (IH)		

In Attendance: The Clerk Mrs B Boyer

Also Present: a member of the public and County Councillor Purdue-Horan.

659. To receive and approve apologies for absence.

There were none.

660. To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

None declared.

661. To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.

The Council resolved to exclude public and press for item 669, third bullet point.

662. To receive minutes of previous Aslockton Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

Proposed by Cllr Hanney seconded by Cllr Brown the Council unanimously resolved to sign the minutes of the meeting 14 June 2021 as a true record.

- To adjourn the meeting for the Public Forum
A member of the public alerted the council to an ecological survey that he had been made aware of.
- To adjourn the meeting for reports from Borough & County Councillors.
County Councillor Purdue-Horan had no particular news and gave apologies for District Councillor Maureen Stockwood.

663. To receive quotations and drawings in respect of village gateways and consider how to progress. (Documents to be tabled)

The Clerk pointed out that no lasting quotation could be given as prices currently fluctuated violently. The previous prices quoted had been £270 excl VAT per unit.

Proposed by Cllr Lister seconded by Cllr Brown, the Council resolved to order no5 gateways up to a cost of £300 each factoring in anticipated price increases. These should be stained dark brown.

664. To note correspondence received regarding speeding cars from a member of the public and any reply from NCC Highways/VIA East Midlands regarding concerns raised.

The Council noted the correspondence received and asked the clerk to investigate further.

665. To consider Starting the planning process for the Queen's Platinum Jubilee in June 2022.

Cllr Hanney volunteered to initiate contact with community groups that had been involved in previous similar projects. The Queen's Platinum Jubilee would be 02-05 June 2022. The council supported a proposal not to charge any community group for the use of the Playing Fields if such a request were to be made to the Playing Fields Trustees.

666. FINANCE

a) To approve the of Statement of Accounts for June 2021.

Proposed by Cllr Lister seconded by Cllr Beet, the Council resolved to approve the statement of Accounts for June 2021.

b) To approve the bank reconciliation and resolve for this to be signed.

The Council approved the bank reconciliation for June.

c) To receive a receipts and payments over budget report and consider virements between accounts.

The Council noted the Receipts and payments over budget report. The Council considered virements but decided against making any changes to the existing budgets, aware that some budget codes might be overspent whilst others would be underspent.

d) To consider whether any payments will need to be added to the schedule for payment.

There were none.

e) To approve the Payments Schedule for July/August

Proposed by Cllr Hanney and seconded by Cllr Hanney the Council approved the payment schedule for July/August.

SCHEDULED ACCOUNTS FOR PAYMENT IN

June

Details	Amount
Staff costs	£ 597.64
WFHA	£ 26.00
planting	£ 11.97
mileage	£ 9.45
Dog bags	£ 146.94
Total	£ 792.00

667. PLANNING

The Council discussed that once Covid-19 restrictions had been lifted, the Council would return to site visits prior to council meetings.

- a) To consider the following planning applications for comment
- [21/01773/FUL | 2 storey rear and side extension including chimney, new fenestration and internal alterations | Whiteways Cliffhill Lane Aslockton Nottinghamshire NG13 9AP](#)

The Council resolved to object to the proposed plans on the material grounds of loss of privacy. The design and access statement claims that the only windows added are on the ground floor. In the proposed plans large glazed areas are being added on the first floor. These offer a direct line of sight into the bedroom of the neighbouring property of the Spinney infringing the occupants privacy. The Council furthermore considers the proposed extension to make the building overbearing and intrusive.

- b) To note the following planning decisions
- 21/01140/FUL | Garage conversion, removal of 1no. garage doors from double garage infilling with a timber window and timber cladding. | 6 Old Greyhound Close Aslockton Nottinghamshire NG13 9AT – **Permission Granted**
 - 21/01110/FUL | First floor side extension over existing garage | 29 Cranmer Avenue Whatton Nottinghamshire NG13 9FP – **Permission Granted**

The council noted the above planning decisions.

668. PLAYING FIELD

- To receive a written report from the Chairman of the Playing Field Management Committee.

The Council received and noted the correspondence.

669. ALLOTMENTS

- To receive an update on allotments.
The Council received a verbal update on allotment issues. Cllrs Hanney and Lister would look into hiring or borrowing a petrol strimmer to clear plot 10.

- To consider a solution to grass cutting on communal areas.
The Council asked the Clerk to write to all allotment tenants in an effort to find a permanent solution to the grass cutting issue. Possible solutions comprised
- a) **the purchase of a suitable petrol mower to be stored on site so be used on a rota basis by all allotment holders.**
- b) **To employ a handyman to cut the grass and increase the allotment rent to cover the cost.**
- c) **To offer free tenancy to a volunteer plot holder in return for offering to cut the grass.**
- To receive a report and consider any action resulting from it – Exclusion of public and press recommended.

By resolution of the Council (item APC 661) public and press were excluded for this item.

The Council asked to write to the person in question inviting them to relate their view of events and encouraging them to offer an apology.

670. To receive correspondence regarding the creation of new footpaths forwarded by a member of the public and note a reply from the Rights of Way Officer.

The Council received and noted the correspondence.

671. To consider how to progress planters and planning within the parish going into Autumn.

Deferred to a future meeting.

672. Items for next agenda.

- Grass cutting on allotments
- Planters and planting
- Update on speed signs
- Update on village gateways

673. To confirm the Date and Time of the next Parish Council Meeting.

The Council confirmed that the next meeting would be 09 August 2021 at 19.00 at the Thomas Cranmer Centre.

Signed as a true record of the meeting

Date

Financial Statement for the Year to Date**44,407**

	Year to Date Actual	Annual Budget	Balance Remaining
Receipts			
Precept	14,372.00	14,372	0.00
Interest from Bank	0.70	0	-0.70
Allotment Rents*	214.08	380	165.92
Allotment Deposits	0.00	0	0.00
Other	0.00	0	0.00
VAT	1,022.83	50	-972.83
A) - TOTAL RECEIPTS	15,609.61	14,802	-807.61
Payments			
General Administration	586.35	1,852	1,265.65
Grants	425.00	400	-25.00
Staffing	2,400.49	7,350	4,949.89
Allotments	209.00	400	191.00
Playing Field	0.00	1,400	1,400.00
Planters/village amenities	162.04	250	87.96
VAT	193.18	0	-193.18
Other	829.35	5,300	4,470.65
B) - TOTAL PAYMENTS	4,805.41	14,802	4,126.70
Bank Charges	0.00	0	0.00
C) - CASH BOOK BALANCE (A-B)	10,804.20	0	4,126.70
D) - BALANCE brought forward	13,345.82		
Cumulative Funds for this Period (C+D)	24,150.02	0	4,507.12

* £260 in allotment rents received March 2021

CUMULATIVE FUND ANALYSIS

Village Amenities	358
Playing Field Contingency	1,350
Allt Rents & Maintenance	1,464
Allotment Deposits	230
Footpaths	300
5 Villages Speedwatch	152
Traffic Measures – interactive signs	2,150
Elections	514
General reserve	17,632

TOTAL BALANCE Cumulative Funds	24,150.02	24,150
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Balance Current Acct Stat (286)	258.87	Reconciliation Difference
Balance Deposit Acct Stat (871)	23,891.15	
TOTAL BALANCE Bank Accounts	24,150.02	

RECEIPTS

	July	
Interest	£	0.20
Allotment Rent		
VAT Reclaim		

Total **£ 0.20**

PAYMENTS

	July	
Staff costs	£	597.64
WFHA	£	26.00
planting	£	11.97
Mileage	£	9.45
Dog Bags * 5	£	146.94

Total **£ 792.00**


**SCHEDULED ACCOUNTS FOR PAYMENT IN
Details**






	August	
	Amount	
Staff costs	£	597.64
WFHA	£	26.00
Mileage	£	9.45

Total **£633.09**
* late additions

Signature 1

Signature 2

Branch Details	Your current details	Period	1 Jul 2021 to 30 Jul 2021
WEST BRIDGFORD (A) 52 RECTORY ROAD WEST BRIDGFORD NOTTINGHAM NG2 6FF	MRS BELINA BOYER ASLOCKTON PARISH COUNCIL 	Previous Balance	£1,050.87
		Paid out	£792.00
		Paid in	£0.00
		New Balance	£258.87

Date	Type	Description	Paid in	Paid out	Balance
BROUGHT FORWARD					1,050.87
15 Jul 2021	STANDING ORDER	NOTTS LGPS , ASLOCKTON P C , FP 15/07/21 30 , 35023509611486000N		20.58	1,030.29
26 Jul 2021	ONLINE TRANSACTION	CHRIS HASLAM , ALDI PLANTS , VIA ONLINE - PYMT , FP 25/07/21 10 , 46180734260288000N		11.97	1,018.32
	ONLINE TRANSACTION	JRB ENTERPRISE , INV 22702 , VIA ONLINE - PYMT , FP 25/07/21 10 , 60181345629596000N		146.94	871.38
30 Jul 2021	ONLINE TRANSACTION	HMRC CUMBERNAULD , 507PK00204964 , VIA ONLINE - PYMT , FP 30/07/21 40 , 17023711926860000N			
	ONLINE TRANSACTION	SALARY , APC , VIA ONLINE - PYMT , FP 30/07/21 40 , 21023711935869000N			
	ONLINE TRANSACTION	NOTTS LGPS , 200088 ASLOCKTONPC, VIA ONLINE - PYMT , FP 30/07/21 40 , 23023711937730000N			258.87

Deposit Guarantee Scheme Information

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your online statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk



Statement

BUSINESS RESERVE ACCOUNT

Account number: 69001871

Sort code: 60-02-41

BIC: NWBKGB2L

IBAN: GB11 NWBK 6002 4169 0018 71

ASLOCKTON PARISH COUNCIL
RESERVE ACCOUNT

Branch Details	Your current details	Period	1 Jul 2021 to 30 Jul 2021
WEST BRIDGFORD (A) 52 RECTORY ROAD WEST BRIDGFORD NOTTINGHAM NG2 6FF	MRS BELINA BOYER 3 JACKSON COURT FARNDON NEWARK NOTTINGHAMSHIRE NG24 3TS	Previous Balance	£23,890.95
		Paid out	£0.00
		Paid in	£0.20
		New Balance	£23,891.15

Date	Type	Description	Paid in	Paid out	Balance
BROUGHT FORWARD					23,890.95
30 Jul 2021	INTEREST	30JUL-GRS 69001871	0.20		23,891.15

Your interest rate for BUSINESS RESERVE ACCOUNT

Your interest rate is **0.01% gross, 0.01% AER**

This is based on your balance from the closing date of this statement period.

For more information on your product or any conditions that apply, please go to natwest.com/savings-rates

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2021 Correspondence to Meeting

August 2021

- Bingham and Radcliffe on Trent area crime figures for June 2021
- Consultation: Affordable Housing Supplementary Planning Document
- Free guide for new clerks and councillors - from BHIB Councils Insurance
- Have your say on a new holistic healthy lifestyle service for children and young people
- NALC STAR COUNCIL AWARDS 2021
- NALC: Event Level up the environment through biodiversity
- NCC: Bus Service Improvement Survey
- NottsALC: LCR MAGAZINE Planning Survey
- NottsALC: Personnel Newsletter
- PKF-LittleJohn: Data logged – notification of exempt status
- POST OFFICE LIMITED - ASLOCKTON – NG13 9AL
- WAPF – Management Committee: Risk Assessment updates