

ASLOCKTON PARISH COUNCIL MEETING

Summons:

You are summoned to a meeting of Aslockton Parish Council which will be held online on Monday, 09 November 2020 at 19.00.

LOGIN – please follow this [link](#):

<https://us02web.zoom.us/j/82596401002?pwd=TkdYVCtCSy9NU1FQQTZzZFbQdkx2QT09>

to join the meeting. If you cannot connect to the internet you can join the meeting by phoning one of these numbers for an audio connection. Your phone provider may charge you for this call.

Dial by your location

+44 203 481 5240 United Kingdom	+44 203 051 2874 United Kingdom
+44 131 460 1196 United Kingdom	+44 203 481 5237 United Kingdom

Meeting ID: 825 9640 1002

Passcode: 844653

Please contact the clerk at clerk@aslockton-pc.org.uk if you are having any problems logging in.

Signed

Belina Boyer

Clerk to the Council

AGENDA

519. To receive and approve apologies for absence
520. To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting
521. To receive a brief presentation by Callum Jones, Broadband Engagement Officer at NCC on the Gigabit Broadband Voucher Scheme
522. To receive minutes of previous Aslockton Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).
 - To adjourn the meeting for the Public Forum
523. To receive reports from Borough & County Councillors

524. To receive a first draft budget report for the 2021/22 financial year
525. To receive correspondence from VIA East Midlands and a quotation on the professional installation of gateway signs.
526. To receive an update on the mandate change.
527. To receive a quotation for the purchase of a laptop computer and software.
528. FINANCE
- a) To approve the of Statement of Accounts for October 2020.
 - b) To approve the bank reconciliation and resolve for this to be signed.
 - c) To receive the and consider moving funds from earmarked reserves.
 - d) To consider whether any payments will need to be added to the schedule for payment.
 - e) To approve the Payments Schedule for November.
529. PLANNING
- a) To consider the following planning applications for comment
 - Removal of entrance gates to the front elevation and replacement automated entrance gate and automated pedestrian gate. Removal of boundary fencing and replacement with new fencing. Installation of rear entrance gate and pedestrian gate.
 - Construction of two storey rear extension and single storey rear extension, External alteration including new roof tiles, new render, stone cladding and cedar boarding. New windows including window to 1st floor side elevation and front dormer remodelled from box to ridge roof. New pitch roof to detached garage and new garden room.
 - b) To note the following planning decisions
 - 20/01231/FUL: Construction of a new single storey double garage - Speller Hill Farm Cliffhill Lane Aslockton Nottinghamshire NG13 9AP - Application Permitted
 - 20/00917/FUL: Erection of a detached single storey tandem garage and office. 2nd floor window to side elevation and new gates to the front of property. - Marrowen Abbey Lane Aslockton Nottinghamshire NG13 9AE – Application permitted
530. ALLOTMENTS
- To receive an update on allotments.
531. Items for next agenda
532. Date/Time of Next Parish Council Meeting: 14 December 2020

Minutes of the Meeting of Aslockton Parish Council on Monday 12 October 2020

Members Present: Cllr Chris Haslam (Chairman), Cllr Julie Brown, Cllr Joe Beet, Cllr Andy Lister

Members Absent: Cllr Ian Hanney

In Attendance: The Clerk Mrs B Boyer

Also Present: Cllrs Stockwood and Purdue-Horan

504. To receive and approve apologies for absence

Cllr Hanney had sent his apologies.

505. To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.

There were none.

506. To receive minutes of previous Aslockton Parish Council meeting(s) and resolve to sign these as a true record of the meeting(s).

The Council resolved to sign the minutes of the meeting 14 September as a true record of that meeting.

➤ To adjourn the meeting for the Public Forum - There were none

507. To receive reports from Borough & County Councillors

District councillor Stockwood reported about the town and parish council forum which had been attended by the Clerk. One of the presentations had been on the Queens Honours List by Mick Burrows – Deputy Lieutenant. She asked for the council to nominate people for this honour.

County Councillor Purdue-Horan reported that the household waste recycling center at Cotgrave had been approved and it was hoped that building work could commence in the spring. He explained that Government would not invite Nottinghamshire County Council to bid for becoming a unitary authority.

Cllr Haslam asked those present if they could think of a person to be nominated for the Queen's honours list.

508. Resolution

a) To resolve to remove previous council members M. Barker and K.

Auckland from all the Council's bank mandates as signatories, to remove Mrs M Sharratt from the Council's bank mandate as signatory, administrator and internet banking user.

The Council resolved to remove previous council members M. Barker and K. Auckland from all the Council's bank mandates as signatories, to remove Mrs M Sharratt from the Council's bank mandate as signatory, administrator and internet banking user.

- b) To resolve to add Cllrs J Brown and A Lister to all the Council's bank mandates as signatories, with Cllr C Haslam remaining a signatory and internet banking user and to add the new Clerk Mrs B Boyer as a signatory, account admin and internet banking operator to the mandate. The signatories to the Council's accounts shall therefore be Cllrs Mrs J Brown, Mr C Haslam, Mr A Lister and the Clerk Mrs B Boyer, with C Haslam and B Boyer also being internet banking users for the Council's accounts.

The Council resolved to add Cllrs J Brown and A Lister to all the Council's bank mandates as signatories, with Cllr C Haslam remaining a signatory and internet banking user and to add the new Clerk Mrs B Boyer as a signatory, account admin and internet banking operator to the mandate. The signatories to the Council's accounts shall therefore be Cllrs Mrs J Brown, Mr C Haslam, Mr A Lister and the Clerk Mrs B Boyer, with C Haslam and B Boyer also being internet banking users for the Council's accounts.

509. To approve the purchase of a Council laptop that fulfils the following minimal requirements:
- Intel I5 or above - or comparable AMD Ryzen processor.
 - MS Windows 10 (preferably professional for added security)
 - 8GB RAM
 - 226GB SSD
 - Bluetooth
 - USB3
 - Microsoft Office Professional – either 365 or lifetime licence

Proposed by Cllr Haslam seconded by Cllr Beet, The Council resolved to approve the purchase of a new laptop with the above minimum specification, Microsoft Office 365 Professional and suitable internet security software. The purchase would be funded from the earmarked reserves in the transparency fund.

510. To consider any projects and any other potential expenditure for the coming financial year so these costs can be incorporated into a first draft budget in time for the November meeting.
- The Council confirmed that it wished to go ahead with the LIS application for a speed camera which would require matched**

funding and to make a similar application in the next round of LIS for a similar device. Money would also be needed for a security gate at the playing fields.

511. To receive quotations to repair/replace the village entry signs and approve the necessary expenditure – deferred from previous meeting.

The Clerk reported that she had received correspondence from VIA East Midlands stating that that anyone working in the highway would require the relevant Streetworks qualifications and 5 million pound of their own, rather than the Council's, public liability insurance.

Deferred to a future meeting.

512. To consider preparations for Remembrance Day.

The Council agreed to put up lamppost poppies as in previous years – new cable ties would need to be purchased – on Saturday 31 October. The Clerk would provide a risk assessment for the volunteers to work to.

513. To consider the action to take over the Council's planters.

Cllr Lister agreed to co-ordinate volunteers, but would not be ordering plants. The clerk agreed to look into the plant ordering directly with invoices to the Council.

514. FINANCE

- a) To approve the of Statement of Accounts for September 2020.

Proposed by Cllr Brown seconded by Cllr Lister the Council resolved to approve the statement of accounts.

- b) To approve the bank reconciliation for the second quarter and resolve for this to be signed.

Proposed by Cllr Lister seconded by Cllr Beet, the Council resolved to sign the bank reconciliation for the second quarter.

- c) To consider whether any payments will need to be added to the schedule for payment.

The Council resolved to add £440 for website hosting and £18.50 for a poppy wreath to the payment schedule.

- d) To approve the Payments Schedule for October.

The Council resolved to approve the payments schedule for November.

Details	Amount
Printer ink - C Haslam	22.29
Staff Costs	586.83

Website and Hosting*	440.00
Remembrance Wreath*	18.50
Total	£1,067.62

* late additions

515. ALLOTMENTS

To receive an update on allotments.

The Chairman and the Clerk gave brief update on the allotments and praised the fact that the far end of the site had been cleared up. The Clerk had taken photographs.

516. To receive an update on drainage issues.

The Clerk gave a brief update on drainage issues. Both the Internal Drainage Board and Avant Home had promised relevant action within the next two weeks.

517. Items for next agenda

- Security gate for playing fields

518. Date/Time of Next Parish Council Meeting

The Council confirmed the date and time for the next meeting as Monday, 9 November at 19.00 via ZOOM.

Signed as a true record of the meeting

Date

A call to rural Nottinghamshire businesses and residential premises
Nottinghamshire County Council is investing £750,000 in order to step up efforts in delivering high-speed broadband to the most rural areas of the county.

The funding from the council will 'top-up' the Government's existing Gigabit Broadband Voucher Scheme which helps homes and businesses in hard-to-reach locations get a fast and reliable broadband service.

Through the voucher scheme rural homes and businesses with broadband speeds of less than 100Mbps, which are not in any existing government funded plans for an upgrade, can apply for the vouchers worth up to £1,500 per home and up to £3,500 for each small and medium-sized business (SME) to help support the cost of installing new gigabit capable broadband connections.

Now, Nottinghamshire County Council is pleased to announce £750,000 of investment to 'top-up' the GBVS vouchers. The Nottinghamshire 'top-up' voucher will double the existing voucher value, meaning that homes could claim up to £3,000 per voucher, with the extra £1,500 per voucher from Nottinghamshire County Council. Small and medium businesses in rural Nottinghamshire could claim up to a maximum of £7,000 funding per voucher, with an additional £3,500 from Nottinghamshire County Council.

There has never been a better time than the present to join a group community scheme and work with your chosen supplier to deliver better internet services to rural communities with the subsidy available. This funding will be issued on a first come, first served basis – so it is imperative that interested parties register their details with their preferred supplier regarding the voucher scheme. It's important to note that the key here is to get the ball rolling with a group scheme for your chosen supplier and get to the stage where you are presented with the first quotation. No financial commitment is required but it is important to see the first quotation to see if the available subsidy from the gigabit voucher scheme can cover the cost. If contribution from the group scheme is required then your chosen supplier will discuss the options available. If you suffer from poor internet service and live rurally please consider this scheme as the best opportunity to rectify that.

For further details on the scheme please visit: www.nottinghamshire.gov.uk/top-up

If you have any questions regarding the Rural Gigabit Voucher Scheme please contact enquiries.broadband@nottscc.gov.uk and a member of the digital connectivity team will be in touch.

Kind regards,

Callum Jones | Broadband Engagement Officer | Economic Development
Place Department | Nottinghamshire County Council
T: 0115 977 2532 | E: callum.jones@nottscc.gov.uk
web: www.nottinghamshire.gov.uk/broadband



**Nottinghamshire
County Council**

Financial Statement for the Year to Date

31/10/2020

	Year to Date Actual	Annual Budget	Balance Remainin g
Receipts			
Precept	11,905.00	11,905.00	0.00
Interest from Bank	6.52	25.00	15.37
Allotment Rents	355.00	150.00	-190.00
Allotment Deposits	200.00	N/A	N/A
Other	3.80	N/A	N/A
VAT	0.00	8.71	8.71
A) - TOTAL RECEIPTS	12,470.32	12,089	-165.73
Payments			
General Administration	943.76	1,550	606
Section 137 and non S137 grants	400.00	700	300
Staffing	3,036.02	4,809	4,021
Allotments	324.00	550	341
Playing Field	5,900.00	3,500	-2,400
Verges	0.00	0	0
Planters/other village amenities	86.34	400	314
VAT	40.33	0	0
Other	964.79	580	54
B) - TOTAL PAYMENTS	11,695.24	12,089	4,127
Bank Charges	0.00	0	0
C) - CASH BOOK BALANCE (A-B)	775.08	0	4,127
D) - BALANCE brought forward	18,717.73		
Cumulative Funds for this Period (C+D)	19,492.81	0	4,507

RECEIPTS		September	
Interest	£		0.16
Allotments Deposit	£		30.00
Total	£		30.16

PAYMENTS		September	
	Details	Amount	
	C Haslam - re-imburement	£	22.29
	Staff Cost	£	587.20
	C Bryant - Website		444.00
Total		£	609.49

CUMULATIVE FUND ANALYSIS

EARMARKED RESERVES

Village Amenities	357.99
Playing Field Contingency	3,850.00
Allt Rents & Maintenance	1,463.84
Allotment Deposits	230.00
Footpaths	300.00
5 Villages Speedwatch	151.80
Traffic Measures – interactive signs	2,150.00
Elections	514.00
Transparency Fund	748.74
GENERAL RESERVE	9,726.44

TOTAL BALANCE Cumulative Funds **19,492.81**

Balance Current Acct Stat (286) 492.64

Balance Deposit Acct Stat (871) 19,000.17

19,492.81

Difference

0.00

KNOWN ACCOUNTS FOR PAYMENT IN November

Details	Amount
Staff Costs	587.20
Total	£587.20

* late additions

Proposed By:

Seconded By:

Bank Reconciliation
Aslockton Parish Council
 Financial Year ending: 31 March 2021
 Prepared by: B Boyer. Date: 03/11/2020

Approved by: Date:

Bank statements date 31 October2020

Reconciliation date:

STATEMENT BALANCES

Nat West Current	492.64	
Nat West Business Reserve	19,000.17	
		19,492.81

LEDGERS

All	
Opening Balance	18,717.73
Receipts to date	12,470.32
Payments to date	11,695.24
Running balance	19,492.81

Sub-total	-	21,100.18
Un-banked Receipts		

Sub-total -
 Un-presented payments:

NET BALANCE	19,492.81	Cashbook balance	19,492.81
Statement Balance	19,492.81	Difference	-

**Aslockton Parish Council Receipts and Payments over Budget Report
To 31 October 2020**

Actual Year to date	Budget as Approved	Committed Expenditure /Income	To/From Earmarked (or other) Reserves	Funds Available	% of Budget spent
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Expenditure Detail

Actual Year to date	Budget as Approved	Committed Expenditure /Income	To/From Earmarked (or other) Reserves	Funds Available	% of Budget spent	
					58%	
ALLOTMENTS MAINTENANCE/return of deposits	115	300		185	38%	
ALLOTMENTS RENT	209	250		41	84%	1 Annual Payment
ASLOCKTON CEMETERY TRUST	175	175		-	100%	1 Annual Payment
CHAIR'S ALLOW/GIFTS/DONATIONS/WREATH	-	50		50	0%	
CLERK'S SALARY	2,017	4,000		1,983	50%	
CONTINGENCY - GENERAL	965	500		- 465	193%	Locum Clerk
CRANMER LOCAL HISTORY WEBSITE	50	50		-	100%	1 Annual Payment
ELECTION CONTINGENCY	-	50		50	0%	
FOOTPATH SCHEME/MAINTENANCE MAN	-	-		-	no spend	
HALL/ROOM HIRE	150	200		50	75%	ZOOM
INSURANCE	-	380		380	0%	
INTERNAL AUDITOR	65	70		5	93%	1 Annual Payment
LASER PRINTER/WEBSITE COSTS	477	200		- 277	239%	New Website - not budgeted
MILEAGE	11	-		- 11	#DIV/0!	not budgeted
OFFICE EXPENSES	80	120		40	66%	Hard Drive
PAYE/NICs	346	-		- 346	#DIV/0!	not budgeted
PENSION CONTRIBUTIONS	674	809		135	83%	
PF MAINTENANCE	900	1,000		100	90%	1 Annual Payment
PF PROJECTS/CONTINGENCY	5,000	2,500	2,500	- 2,500	200%	from EMR?
PLANTING	86	400		314	22%	
S137 CONTINGENCY FUND	-	300		300	0%	
ST THOMAS CHURCH YARD FUND	175	175		-	100%	1 Annual Payment

**Aslockton Parish Council Receipts and Payments over Budget Report
To 31 October 2020**

	Actual Year to date	Budget as Approved	Committed Expenditure /Income	To/From Earmarked (or other) Reserves	Funds Available	% of Budget spent
SUBSCRIPTIONS	-	200			200	0%
TRAINING/MANUALS	-	100			100	0%
TRAVELLING/EXPENSES – other not clerk's	-	30			30	0%
VERGE CUTTING (CONTRACTOR)	-	-			-	no spend
WORKING FROM HOME ALLOWANCE	161	230			69	70%

Total Payments

11,655 12,089

96%

INCOME

ALLOTMENTS – deposit	200	0				
ALLOTMENTS – rent	355	0				
BANK INTEREST /REFUNDS	7	0				
NCC VERGE CUTTING	-	0				
OTHER - grants	4	0				
PRECEPT	11,905	11905				
VAT REFUND	-	280				

TOTAL Income

12,470 12,185

-

-

-

Total Income

12,470 12,185

-

-

-

Total Expenditure

11,655 12,089

-

-

-

TOTAL

- 815 96

-

-

-

EARMARKED RESERVES

			Proposed movement	
Village Amenities	£	357.99		£ 357.99
Playing Field Contingency	£	3,850.00	-£2,500.00	£ 1,350.00
Allt Rents & Maintenance	£	1,463.84		£ 1,463.84
Allotment Deposits	£	230.00		£ 230.00
Footpaths	£	300.00		£ 300.00
5 Villages Speedwatch	£	151.80		£ 151.80
Traffic Measures – interactive signs	£	2,150.00		£ 2,150.00
Elections	£	514.00		£ 514.00
Transparency Fund	£	748.74	-£ 748.74	£ -
Total EMR		9,766		6,517.63